



Date: April 2, 2007

To: All School and Community College Facility Directors, Architects,
Engineers and Inspectors

From: David F. Thorman, AIA, State Architect

Subject: Satellite Office at Bakersfield

In a continued effort to improve our services to our stakeholders, the Division of the State Architect (DSA) will be opening satellite offices in Bakersfield and Riverside.

As of today, the satellite office at Bakersfield will be providing services to our stakeholders in the South Central Valley. *In-person* services at this office will include intake and over-the-counter reviews, back checks, field reviews, and preliminary design meetings. Large projects received at the Bakersfield Satellite Office will be transferred by DSA to the Los Angeles Regional Office.

Since permanent staff for Bakersfield is not yet in place, DSA will have a supervisor and a team of technical staff providing services in Bakersfield on a scheduled appointment basis only. In order to make an appointment for service at Bakersfield Satellite Office, the following documents should be submitted to the Los Angeles Regional Office:

1. Request for an Appointment at Bakersfield Satellite Office (see attached form)
2. An application (DSA-1)
3. Check for the DSA plan review fees
4. One set of plans

An electronic version of the form to use to make a Request for an Appointment at the Bakersfield Satellite Office is available on DSA's website. All of the above materials should be submitted to:

Mr. Frank Chia, Supervising Structural Engineer
DSA Los Angeles Regional Office
700 North Alameda Street, Suite 5-500
Los Angeles, CA 90012

Frank Chia can also be reached at Frank.Chia@dgs.ca.gov or (213) 897-0199.

Los Angeles Regional Office staff will contact individuals to confirm appointments at the Bakersfield Office. Districts not under the jurisdiction of the Los Angeles Regional Office may request services at the Bakersfield Office by contacting the Regional Manager of their respective area.

For the next several months, no mail will be received at the Bakersfield Satellite Office.

If you have any question regarding service at Bakersfield Satellite Office or if you can assist in recruitment of permanent staff, please contact Mahendra Mehta at (916) 324-5900 or by email at Mahendra.Mehta@dgs.ca.gov.

The new Bakersfield Satellite Office is located at:

DSA Bakersfield Satellite Office
2000 K Street, Fourth Floor
Bakersfield, CA 93301

Sincerely,



David F. Thorman, AIA
State Architect

Attachment